

Skill Based Course (SBC): 02 Credits

SBC (2) (II.6.1) Academic Writing and Ethical Practices Skill Based Course

1. Credit Distribution of the Course

Course title & Code SBC (2) (II.6.1)	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
Academic Writing and Ethical Practices	2	1	0	1	Undergraduate	-

2. Learning Objectives

The course prepares students to the key principles of academic writing, types of academic writing, analytical and reflective writing and structures of references & citation. It introduces to students the issues of plagiarism, copyright, and responsible use of Gen AI.

3. Learning Outcomes

- develop key structures and conventions of academic writing;
- write and coherent academic argument with authentic scholarship;
- use referencing skills and appropriate citation styles (APA, MLA, Chicago, etc.);
- avoid plagiarism and misrepresentation in academic work;
- conscious use of ethical practices and academic integrity in research and academic publishing.

4. Syllabus

Unit I Purpose and characteristics of academic writing - Key Principles and structure of academic writing, Paraphrasing, summarizing and quotations, Referencing styles and citation management software. [8 hours]

Unit II Ethical Practices in Academic Writing - Plagiarism and use of Gen AI, Copyright, academic integrity in collaborative writing and publishing. [7 hours]

5. Illustrative Practical Details [30 hours]

- Prepare a comparative matrix for writing styles (journal, book, newsletter).

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- Rewrite an informal piece of writing into formal academic style.
- Analyse and refine weak thesis statements into academic arguments.
- Paraphrase an academic piece of work while maintain the inherent essence of the writing.

6. Essential Readings

- Swales J.M. & Feak C.B. (2012). *Academic Writing for Graduate Students: Essential Tasks and Skills*, University of Michigan Press.
- Lipson C. (2013). *Cite Right: A Quick Guide to Citation Styles*. University of Chicago Press.
- Bailey S. (2018). *Academic Writing: A Handbook for International Students*. Routledge.

7. Suggestive Readings

- Pears, R., & Shields, G. (2019). *Citation and referencing: A guide for academic writing*. Palgrave Macmillan.
- Gabriel, T. S. (2010). *The ethical writer: A guide to writing with integrity in academic and professional contexts*. Pearson.