

DEPARTMENT OF SOCIAL WORK

BA (Hons.) Social work

Category-IV

DISCIPLINE SPECIFIC CORE COURSE -1 (DSC-1) – : FUNDAMENTALS OF

CREDIT DISTRIBUTION, ELIGIBILITY AND PRE-REQUISITES OF THE COURSE

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
FUNDAMENTALS OF SOCIAL WORK DSC 1 SW101	4	3	0	1	Class XII from any discipline as per University guidelines	NIL

Learning Objectives

The Learning Objectives of this course are as follows:

- To understand basic concepts of social work
- To familiarize with history of social work profession
- To learn the fundamentals of social work practice and its relevance in field work settings

Learning outcomes

At the end of the semester the students will be able to

- Understand the basic concept and meaning of professional social work
- Learn and apply the principles, values and ethics of social work profession in the field
- Gain knowledge about the history of social work profession

SYLLABUS OF DSC-1

Unit I : Basic Concepts of Social Work Unit Description: This unit will provide a conceptual understanding of professional social work meaning , goals and its scope . This will also	16 Hours
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focus on other concepts related to social work.	
Subtopics: <ul style="list-style-type: none"> • Concept, definitions, scope and goals of social work • Interrelated concepts: Social Reform, Social Services, Social Welfare, Social Development • Social Justice and Human Rights 	
Unit II: Fundamentals of Social Work Profession Unit Description: This unit will introduce the students to the basic fundamentals of social work for professional social work practice. This will enhance the skills of the students to learn about principals, values, roles and code of conduct.	16 Hours
Subtopics: <ul style="list-style-type: none"> • Principles and Values of Social Work • Code of Ethics: Purpose, Ethical Principles, Ethical responsibilities • Skills and Role of professional social worker 	
Unit III: Historical Development of Social Work Unit Description: This unit will help to know about the emergence of professional social work at international level as well as in India. This will give a background of social work as a profession worldwide.	12 Hours
Subtopics: <ul style="list-style-type: none"> • Development of professional Social Work in UK & USA • Development of professional Social Work in Asia, Australia & Africa • Development of professional Social Work in India 	
Unit IV: Application and Practice of professional social Work Unit Description: This unit will focus on the application and practice-based approach where students will learn to integrate theory and practice.	16 Hours
Subtopics: <ul style="list-style-type: none"> • Social Work practice in field: Identifying issues & challenges and preparing action plans • Project Work in field setting: Integrating Values, Principles and Ethics • Case studies in field work settings 	

Practical component (if any) – Unit IV application based

Essential readings

- Adams, Robert et al. (2002): Social Work: Themes, Issues and Critical Debates. Second Ed. Sage London.
- Brill, N.I. & Levine, J. (2002). Working with People: The Helping Process. Boston: Allyn & Bacon.
- Chatterjee, Pranab (1996): Approaches to the Welfare State. National Association of Social Workers (NASW). Washington DC.
- Cox. E. Lisa et.al. (2021). Introduction to Social Work: An Advocacy-Based Profession, Third Edition, Thousand Oaks: SAGE Publishing.
- Desai, M. (2005): Ideologies and Social Work: Historical and Contemporary Analysis. Jaipur: Rawat Publication.
- Dubois, B. & Miley, K. K. (2002). Social work: An empowering profession. London: Allyn and Bacon.
- Miley, K. K., O'Melia, M., & DuBois, B. L. (1998). Generalist social work practice: An empowering approach. Boston: Allyn & Bacon.
- Neil, T. (2015). Understanding Social Work: Preparing for practice. London: Macmillan.
- Skidmore, A.A., Thackeray, M.G. & Farley O.W. (1997). Introduction to Social Work. Boston: Allyn & Bacon.

Suggested Readings

- Cox. E. Lisa et.al. (2019). Macro Social Work Practice: Advocacy in Action, First Edition, Thousand Oaks: SAGE Publishing.
- Payne, M. (2005). Modern social work theory. New York: Palgrave/ MacMillan.
- Dominelli, L. (2004). Social work: theory and practice for a changing profession. Cambridge: Polity Press.
- Sajid S. M., & Jain, R. (2018). Reflections on social work profession. New Delhi: Bloomsbury
- Bhatt, S., & Singh, A. P., (2015). Social work practice: The changing context. The Readers Paradise, New Delhi, ISBN: 978-93-82110-43-9
- Bhatt, S., & Pathare, S. (2014). Social work education and practice engagement. ISBN: 9788175417571(HB), 9788175417953(PB), Shipra Publications, New Delhi.
- Trevithick, P. (2000). Social Work Skills: A Practice Handbook. Philadelphia: Open University Press.

- Farley, W, Larry, L.S. and Scott, B.W. (2003): Introduction to Social Work. Boston, Allyn&Bacon.
- Higham, P. (2004): Social Work: Introducing Professional Practice. London: Sage.
- Morales, A.T., Sheafor, B.W. and Scott, M.E. (2010): Social Work: A Profession of Many Faces. London. Allyn and Bacon.
- National Association of Social Worker (NASW). (2017). Code of ethics. Retrieved on 14 May 2022, 2019 from <https://www.socialworkers.org/About/Ethics/Code-of-Ethics>

ASSESSMENT

Internal Assessment: 25 Marks

The internal assessment will comprise of assignments/project works/case studies/presentation in addition to class test and class attendance as per University norms.

Semester End Examination: 75 Marks as per University academic calendar

Note: Examination scheme and mode shall be as prescribed by the Examination Branch, University of Delhi, from time to time.

DISCIPLINE SPECIFIC CORE COURSE – 2 (DSC-2): UNDERSTANDING SOCIETY FOR SOCIAL WORK

Credit distribution, Eligibility and Prerequisites of the Course

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
UNDERSTANDING SOCIETY FOR SOCIAL WORK DSC 2 SW102	4	3	0	1	Class XII from any discipline as per University guidelines	NIL

Learning Objectives

The Learning Objectives of this course are as follows:

- To understand sociological concepts for professional social work practice
- To develop analytical thinking on social structure and social processes

- To integrate sociological concepts into field settings

Learning outcomes

At the end of the semester the students will be able to

- Integrate the knowledge of society in social work practice
- Reflect an in-depth understanding about the social structure and social systems
- Learn social processes and social stratification to work effectively in field work settings

SYLLABUS OF DSC- 2

Unit- I: Basic Concepts Unit Description: This unit will provide a conceptual understanding of society, social structure and institutions. This will also cover the components of culture and its interface with the society.	16 Hours
Subtopics: <ul style="list-style-type: none"> • Society and social structure: meaning, characteristics and Approaches • Social Groups, Community, Association and Social Institutions • Culture: Meaning, components and interface with society 	
Unit-2: Understanding Social Processes Unit Description: This unit will introduce the concept, structure, functions of family and changing dynamics. This unit will help students in gaining an insight into the concepts of social processes, social change and social control.	16 Hours
Subtopics: <ul style="list-style-type: none"> • Family: concept, types, functions, dynamics, and socialization • Social stratification: theories and forms • Social processes, social change and social control. 	
Unit-3: Understanding social problems and concerns Unit Description: This unit will provide a conceptual understanding of different social problems that prevail in Indian society.	12 Hours
Subtopics: <ul style="list-style-type: none"> • Social problems and concerns: Concept, nature, types, causes • Theoretical perspectives on social problems- biological, psychological, socio-cultural • Environment degradation and climate change: impact on nature-human interface 	
Unit-4: Social work practice and application in society Unit Description: This unit will focus on the practice and application of sociological concepts in field settings. Students will acquire knowledge	16 Hours

and skill to work with social association and institutions.	
Subtopics: <ul style="list-style-type: none"> • Socialization and human relationships- illustrations from field • Concern of Scheduled Caste, Scheduled Tribes, Other Backward Classes and Minorities • Concerns of Children, Women, Elderly and Persons With Disability(PWDs) 	

Practical component (if any) – Unit IV application based

Essential readings

- Balgopal, P.R and Bhatt, S. (2013). Social Work Response to Social Realities, New Royal Book Company, Lucknow.
- Berger, P.L. (1963): An Invitation to Sociology: An Humanistic Perspective. Harmondsworth. Penguin.
- Giddens, A. (1999): Sociology. Cambridge. Polity Press.
- Haralambos, M & Holborn, M. (2014). Sociology: Themes and Perspectives 8th edition. Lomdon, Harper Collins.
- MacIver & Page (1974): Society: An Introductory Analysis. Jaipur, Macmillan India Ltd.
- Menon, N. (1999). Gender and Politics in India, Oxford University Press, New Delhi
- Nagla. B.K. (2013). Indian Sociological Thought. Jaipur: Rawat Publication
- Prasad S.K. (2000). Social Problems in India, Mohit Publications Ltd., India.
- Ranjan, R. (2016). Social Problems in India, Academic Publication, Delhi.
- Shah, A. M. (2014): The Writings of A. M. Shah - The Household and family in India. Stanford University, Orient Blackswan.
- Srinivas, M.N. (2005), Social Change in India. New Delhi: Allied Publishers.
- Srinivas, M.N. (2005), Social Change in India. New Delhi: Allied Publishers. University Press, New Delhi.
- Zastrow, C. (1999). Social Issues and Solutions. Wadsworth Thomson Learning Publications. Canada.

Suggested readings

- Abraham, M. Francis (2010): Contemporary Sociology: An Introduction to Concepts & Theories. Oxford, Oxford University Press
- Bottomore. T.B. (1972). Sociology: A Guide to Problems and Literature, Bombay: George Allen & Unwin.
- Cohen, A.K. (1968). Deviance and Control, Prentice Hall India, New Delhi.
- Collins, D., Jordan, C. and Coleman, H. (2013) Empowerment series: An Introduction to Family Social Work 4th edition, Brooks/Cole Cengage Learning, USA.
- Gupta, D. (1993): Social Stratification. (Ed.). Delhi, Oxford University Press.
- Madan, G.R. (1973). Indian, Social Problems, Vol, 1 & 2, Mumbai: Allied Publications.
- Merton, R.K (1971). Contemporary Social Problems, New York: Harcourt brace Jovanovick and Nisbet.
- Rawat, H.K. (2013). Contemporary Sociology, Rawat Publication, New Delhi.
- Sharma K. L. (1994): Social Stratification and Mobility. Jaipur, Rawat Publications.

ASSESSMENT

Internal Assessment: 25 Marks

The internal assessment will comprise of assignments/project works/case studies/presentation in addition to class test and class attendance as per University norms.

Semester End Examination: 75 Marks as per University academic calendar

Note: Examination scheme and mode shall be as prescribed by the Examination Branch, University of Delhi, from time to time.

DISCIPLINE SPECIFIC CORE COURSE– 3 (DSC-3): FIELD WORK PRACTICUM

Credit distribution, Eligibility and Pre-requisites of the Course

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
FIELD WORK PRACTICUM-I DSC 3 SW103	4	0	0	4	Class XII from any discipline as per University guidelines	NIL

Learning Objectives

- To develop empathetic attitude towards the needs, problems and real life situations of individuals, families, groups and communities
- To understand fieldwork agency's philosophy, structure, functions, resources, and service delivery system
- To understand the essence of professional relationship and applications of skills to deal with human problems and concerns

Learning outcomes

At the end of the semester, students will be able to

- Understand the significance of field work in social work education
- Understand the programmes and projects of governmental and nongovernmental social welfare/developmental agencies/organizations
- Build the competencies to perform the role of professional social workers

SYLLABUS OF DSC-3

Tasks/Activities:

1. Attend orientation programme organized by the department at the commencement of the course of the semester.
2. Agency/community visits during orientation programme for learning agency/community structure, functioning, policies, programmes & activities, services, clients, networking with other organizations etc.
3. Establish contact and develop rapport with the agency personnel, volunteers and/or community people and perform the assigned tasks during concurrent field work.
4. Prepare and submit learning plan, agency/community profile in a timely and appropriate manner to both college and agency supervisor
5. Work with volunteers, para-professionals/outreach workers in the agency and/or community.

6. Regular reporting to all concerned persons (both at agency and college level) during scheduled meetings and supervisory/individual conferences in order to seek their guidance.
7. Complete and submit weekly records of concurrent field work in a prescribed manner.
8. Attend workshops on “perspectives building” and “social sensitization”, whenever organized as per the need.
9. Continuous self-assessment of field work experiences.

Field work Hours in a semester:

- A minimum of 12 hours which comprises of concurrent fieldwork (8 hrs), report writing (3 hrs) per week will be required for each student. An hour(1) of Field work mentoring per week (individual conference) may also be counted.
- Must strictly maintain the discipline as applicable for concurrent field work and related activities, such as - completing compulsory hours (Minimum 180 hours each semester) and percentage of attendance (Minimum 80% attendance in the concurrent field work), participating in regular and specific activities as instructed from time to time i.e. orientation programme, agency/community tasks, workshops/seminars/special sessions, etc.
- The field work agency of the students will remain the same for two consecutive semesters of an academic year.

Total time in fieldwork practicum in a week is 12 hours,

Thus 12 hours x 15 (approx. weeks in a semester) is 180 hours per semester.

Teaching learning process

- The teaching learning process of field work includes- observation visits, orientation programmes, task-based field visits, individual conferences/mentoring, group conference scientific or experienced based paper presentation, report writing, critical discussion of the reports, workshops, seminars and skill-oriented sessions. The field work agency of the students will remain the same for two consecutive semesters of an academic year. Every student will be assigned a supervisor for personalized learning and mentoring throughout the academic year.

Practical component (if any) – 100% Field work (15 weeks)

Essential readings

- Brown, S.C. & Gloyne, E.R. (1966).The Field Training of Social Workers: A Survey. London: George Allen and Unwin Ltd.
- Doel, M., Shardlow, S. M., & Johnson, P. G. (2011). Contemporary Field Social Work: Integrating Field and Classroom Experience. Thousand Oaks, CA: Sage publication.
- Garthwarf, E. (2005).The Social Work Practicum. Boston: Pearson Education.
- Singh, R. R. (1985).Field Work in Social Work Education. New Delhi: Concept Publishing Company.
- Singh, A.P. (2017). Strengthening Field Work in Social Work Education. Lucknow, India: Rapid Book Service.
- Subhedar, I.S. (2001). Field Work Training in Social Work.New Delhi: Rawat Publications.
- Tsui, Ming-sum. (2005).Social Work Supervision: Contexts and Concepts.New Delhi: Sage Publications.

Suggested readings

- Verma, R.B.S. and Singh, A.P. (2011).Handbook of Field Work Practice Learning in Social Work. Lucknow, India: New Royal Book Company.

Assessment Methods

- The field work assessment is a continuous process. The students will be required to submit their weekly report to the respective supervisors. Any delay in report submission will bring disadvantage to the students. Their learning will be monitored through weekly individual conferences (IC) with the assigned supervisors. At the end of the semester, students will be required to prepare a field work self-assessment report as per the guidelines in a prescribed form and submit the same to the respective college supervisors. The field work assessment will be done by both internal supervisor and external examiner. The distribution of internal and external marking scheme will be 75 and 25 respectively. The students will be required to appear in viva-voce before the external examiner on scheduled university examination day.