

SEMESTER- VI

DEPARTMENT OF Social Work

Category I

[UG Programme for Bachelor in Social Work (Honours) degree in three years]

DISCIPLINE SPECIFIC CORE COURSE -16 (DSC-16) – : SOCIAL POLICY AND DEVELOPMENT

CREDIT DISTRIBUTION, ELIGIBILITY AND PRE-REQUISITES OF THE COURSE

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
SOCIAL POLICY AND DEVELOPMENT DSC 16	4	3	0	1	12th Pass	NIL

Learning Objectives

The learning objectives of this course are as follows:

- To develop understanding of social policy and social planning.
- To understand the concept, process, indicators and determinants of social development.
- To develop capacity to formulate strategies necessary for social development.

Learning outcomes

At the end of the semester, the student will be able to

- Describe various concepts related to social policy and social planning
- Enumerate factors related to social and human development
- Apply the knowledge of various concepts of social policy and development in field practice.

SYLLABUS OF DSC-16

Unit I : Understanding Social Policy

15 Hours

Unit Description: This unit will provide a conceptual understanding, significance and principles of social policy. It will also cover legislative framework contributing to social policy in India.

Subtopics:

- Social policy: Concept, significance and process
- Principles and models of social policy
- Social Policy and Indian Constitution: Fundamental Rights, Fundamental Duties and Directive Principles of State Policy(DPSP).

Unit II: Social Planning

15 Hours

Unit Description: This unit will introduce the students to the basic concept of social planning. This will enhance the knowledge of the students to learn various aspects related to social planning.

Subtopics:

- Social Planning: Concept, scope, principles and types
- Inter-relationship between social policy, planning and development
- Planning Commission, Niti Aayog and social planning in India

Unit III: Introduction to Social and Human Development

15 Hours

Unit Description: This unit will help to learn about the concept of social development and other factors contributing to human development.

Subtopics:

- Social Development: concept, dimensions, prerequisites, strategies, indicators and models of Development (capitalism, socialism and mixed economy)
- Factors of Development: Economic, social, cultural, political, sustainable development, MDGs and SDGs
- Human Development: Concept, definitions, objectives and Human Development Index (HDI) by UNDP

Practical component

30 Hours

Unit IV: Application of social policy in social work

Unit Description: This unit will focus on various aspects of practical and field experiences with respect to formulation and implementation of social policy.

Subtopics:

- Process of social policy formulation: case study/report based on experiential sharing by NGOs professionals/bureaucrats
- Project work: specific programmes and schemes related to any one social policy
- Case study related to implementation of social policy (any one)

Essential Readings

- Alcock, P. Haux, T., May, M.& Wright, S. (2016). *The Student's Companion to Social Policy. (5th Ed.)*. Oxford: Blackwell /Social Policy Association

- Bhartiya, A.K. & Singh, D.K. (2009). *Social Policy in India*. Lucknow : New Royal Book Company.
- Booth, D. (1994). *Rethinking Social Development*. London :Longman.
- Datt, G. & Mahajan, A. (2020). *Indian Economy (73rd edition)*. New Delhi: S Chand & Co Ltd
- Gore, M.S. (1973). *Aspects of Social Development*. Bombay: TISS.
- Kulkarni, P.D. & Nanavatty, M.C. (1997). *Social Issues in Development*. Delhi: Uppal Publications.
- Livingstone, A.(2011). *Social Policy in Developing countries*. UK: Routledge.
- McMichael, Philip. (2012). *Development and Social Change: A Global Perspective (5th Edition)*. Thousand Oaks, CA: Sage Publications Inc.
- Midgley, J. & Livermore M. (2009). *The handbook of Social Policy*. USA: Sage Publications.
- Midgley, J. (2014). *Social Development: Theory and Practice*. Thousand Oaks, CA: Sage Publications.
- Miles, I. (1985). *Social Indicators for Human Development*. London: Frances Pinter.
- Pathak, S.H. (2013). *Social Policy, Social Welfare and Social Development*. Bangalore: Niruta Publishers
- Titmuss, R. (1974). *Social Policy*. London: Routledge

Suggested Readings

- Drez, J. & Sen, A. (2007). *Indian Development*. New Delhi: Oxford University Press.
- Ghai, D. (2000). *Social Development and Public Policy: A Study of Some Successful Experiences*. Geneva: UNRISD.
- Larrain, J. (2013). *Theories of Development: Capitalism, Colonialism and Dependency*. John Wiley and Sons
- Peet, R. & Hartwick, E. (2015). *Theories of development: Contentions, arguments, alternatives*. NY, London: Guilford Publications
- Sikka, P. (2012). *Planning in India: Scientific Developments with National Five-Year Plans*. New Delhi: Uppal Publishing House.
- Sinha, R.K.& Das, D.K. (2000). *Development Paradigms: Indian Development Experience*. New Delhi: Deep and Deep Publishers.

Note: Examination scheme and mode shall be as prescribed by the Examination Branch, University of Delhi, from time to time.

**DISCIPLINE SPECIFIC CORE COURSE – 17 (DSC-17): UNDERSTANDING RESEARCH
IN SOCIAL WORK**

Credit distribution, Eligibility and Prerequisites of the Course

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre- requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
UNDERSTANDING RESEARCH IN SOCIAL WORK DSC 17	4	3	0	1	12th Pass	NIL

Learning Objectives

The learning objectives of this course are as follows:

- To familiarize students with the nature of social science research and its application in the study of social phenomena.
- To help students learn the research process and develop abilities to prepare research design.
- To learn the process of data collection, organization, presentation, analysis and report writing.

Learning outcomes

At the end of the semester the students will be able to:

- Describe the basic steps involved in research process.
- Identify the process involved in tools designing and their implementation for data collection
- Demonstrate skills in drafting research proposal.

SYLLABUS OF DSC- 17

Unit I : Research as Scientific Method

15 Hours

Unit Description: This unit will introduce students to the basics of research in social sciences, its principles and ethics in research.

Subtopics:

- Basics of Research: Meaning, definition, nature, types of research- Basic and applied, application of research in social sciences
- Social science research and social work research : Meaning, nature, significance and difference
- Research as scientific exercise: Principles of scientific methods, Ethics of social research

Unit II: Research Process**15 Hours**

Unit Description: This unit will focus on introducing the students with formulating research problem and hypothesis as well as types of research designs.

Subtopics:

- Formulation of research problem, Review of literature, Hypotheses: concept, meaning and process of formulation, Referencing and report writing,
- Research design: exploratory, descriptive, experimental
- Concept of universe, sample, sampling unit and source list, Types of sampling framework – Probability and non-probability

Unit III: Data collection and management**15 Hours**

Unit Description: This unit will help students to know about the data collection tools and statistical method to analyse the data.

Subtopics:

- Sources of data (primary and secondary), Methods of data collection(interview, observation, case study and focus group discussion)
- Tools of data collection- interview schedule, interview guide, questionnaire, observation guide, FGD guideline.
- Science of statistics- concept, definition, functions and limitations, Descriptive statistics – measures of central tendency (mean, median, mode), Descriptive Analysis : Measures of dispersion (range, mean deviation, standard deviation, coefficient of variation)

Practical component**30 Hours****Unit IV: Application of Research methods**

Unit Description: This unit will focus on practical and hands on experience in the development of research tools, data collection and management.

Subtopics:

- Project work: development of any one tool of data collection
- Project work: Proposal formulation, tool administration and data collection
- Project Work: Data editing, classification, presentation and Analysis

Essential readings

- Bordens, K. S.& Abbott, B. B.(2018): *Research Design and Methods: A Process Approach, 10th ed.* New York: McGraw-Hill.
- Bryman, A.(2012): *Social Research Methods, 4th ed.* New Delhi: Oxford.
- Crano, W. D.,Brewer, M. B. & Lac, A. (2015).*Principles and Methods of Social Research, 3rd ed.* New Delhi: Routledge.
- Gaur, A.S.& Gaur, S.S. (2006). *Statistical Methods for practice and research- a guide to data analysis using SPSS.* New Delhi:Response Books.
- Goode, W. J. & Hatt, P. K. (1952). *Methods in social research.* New York: McGraw Hills.
- Rubin, A., & Babbie, E. (2011). *Research methods for social work.* Pacific Grove, CA: Brooks

Suggested Readings

- Ahuja,R. (2008). *Research methods*, Jaipur: Rawat Publications.
- Gupta, S.C. (2012).*Fundamentals of Statistics, 7th revised ed.* New Delhi : Himalaya Publishing House.
- Gupta, S.P. (2012). *Statistical methods*(2nd ed.). New Delhi: Sultan Chand & Sons.
- Hardwick, L. Smith, R. & Worsley, A.(2016). *Innovations in Social Work Research: Using Methods Creatively.* London: Jessica Kingsley.
- Kothari C. R. (2009). *Research methodology: methods & techniques* (2nd ed.).New Delhi: New Age International Publishers.
- Kumar, R. (2006). *Research methodology* (2nd ed.). New Delhi: Pearson Education.
- Laldas, D. K., 2000. *Practice of Social Research.* Jaipur: Rawat Publication.
- Singleton ,R. A., & Straits,B. C. (1999). *Approaches to social research.* New York: Oxford University Press.

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DISCIPLINE SPECIFIC CORE COURSE– 18 (DSC-18): FIELD WORK PRACTICUM- VI**Credit distribution, Eligibility and Pre-requisites of the Course**

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
FIELD WORK PRACTICUM VI DSC 18	4	0	0	4	12th Pass	NIL

Learning Objectives:

The learning objectives of this course are as follows:

- Develop ability to affect changes in improving service delivery by introducing innovations in practice.
- Improve skills in communication and networking with other organizations.
- Learn to make use of practice-learning instructions.

Learning Outcomes:

At the end of the semester, the students will be able to:

- Perform assigned tasks in order to imbibe core competencies required for an efficient social work practitioner.
- Engage in meaningful discussions during supervisory conferences/interactions.
- Develop an ability to narrate the learning experiences, assessment of services and resources and participate in service delivery.
- Imbibe the ethics and values of Social Work profession including attributes for the same.

SYLLABUS OF DSC-18

Practical component– 100% Field work (Direct field work: 120 hours)

Tasks/Activities:

- 1.The field work agency will remain the same in an academic year. Every student will be assigned a College supervisor for personalized learning and mentoring throughout the academic year.
- 2.Student will perform the agency-based field work tasks assigned by the respective Agency Supervisor.
- 3.Field work includes- observation visits, orientation programmes, task-based field visits, individual conferences/ mentoring, group conference scientific or experienced based paper presentation, report writing, critical discussion of the reports, workshops,

seminars and skill-oriented sessions. Direct field work hours have to be 120 hours in a semester.

4. Establish contact and develop rapport with the agency personnel & volunteers, individuals, families and groups and perform the assigned tasks during concurrent field work.
5. Perform the assigned tasks during scheduled concurrent field work.
6. Work with individuals, families and groups along with volunteers, paraprofessionals/outreach workers in the agency and/or community and deal with cases (2-3), work with families (3-4) and form group/s.
7. Work with volunteers, para-professionals/outreach workers in the field work agency such as - non-governmental organisations (NGOs) or voluntary organisations (VOs) and governmental organisations (GOs); and/or community.
8. Organize programme with them by using programme media and prepare a report on community dynamics including - demography, power structure, diversity/identity (gender, age, occupation, linguistic etc.).
9. Regular reporting to all concerned persons (both at agency and college level) during scheduled field visits, meetings and supervisory/individual conferences to seek regular guidance. Minimum 80% of attendance is required in each components of field work.
10. Prepare learning plan, agency/community profile in a timely and appropriate manner to both the College and Agency Supervisor. Students will engage in 3 hours of report writing per week.
11. Make use of practice-learning instructions given by the agency and college supervisor and mobilize resources and develop network.
12. Prepare field work reports in prescribed format and submit to the college supervisor on weekly basis.
13. The students must get the reports checked during the scheduled Individual Conference (IC) with the college supervisor on weekly basis. Attend Group conferences (GC), prepare group conference paper in consultation with college supervisor, thus learning the roles of presenter, chairperson, and recorder. The individual mentoring (IC & GC) to students by the college supervisor will include 1 hour per week.
14. Attend skill development workshops in which the values, principles, methods, techniques, tools etc. are translated into practice skills, i.e. "learning by doing". The skill workshop will target: (i) Role Plays; (ii) Use of motivational songs and other interactive visual media; (iii) Preparation for street plays including script writing/street theatre; (iv) Simulation exercises; (v) Films screening; (vi) Practice of counselling techniques; (vii) Practice of participative techniques; (viii) Communication; (ix) Mock interviews; and (x) Strategic planning for advocacy.
15. The students are required to submit self-evaluation report in the prescribed format for term end examination. Field work practicum follows continuous evaluation by the supervisor.

Students shall invest 60 hours out of class/field for the purpose of writing report of the field work separately.

Essential Readings

- Bhanti, R. (1996). *Field Work in Social Work Perspective*. Udaipur: Hiamanshu Publications
- Brown, S.C. & Gloyne, E.R. (1966). *The Field Training of Social Workers: A Survey*. London: George Allen and Unwin Ltd
- Dash, B.M. & Roy, S. (2020). *Field Work Training in Social Work*. London: Routledge
- Doel, M., Shardlow, S. M., & Johnson, P. G. (2011). *Contemporary Field Social Work: Integrating Field and Classroom Experience*. Thousand Oaks, CA: Sage.
- Garthwarf, E. (2005). *The Social Work Practicum*. Boston: Pearson Education.
- Roy, S. (2012). *Field Work in Social Work*. Jaipur: Rawat Publication
- Singh, R. R. (1985). *Field Work in Social Work Education*. New Delhi: Concept Publishing Company.
- Singh, A.P. & Girotra, T. (2018). *Case Records in Social Work*. Lucknow, India: Rapid Book Service.
- Singh, A.P. (2017). *Strengthening Field Work in Social Work Education*. Lucknow, India: Rapid Book Service.
- Subhedar, I. S. (2001). *Field Work Training in Social Work*. New Delhi: Rawat Publications.

Suggested Readings

- Verma, R.B.S. & Singh, A.P. (2013). *Standard Manual for Field Work Practicum in Social Work*. Lucknow, India: New Royal Book Company.
- Tsui, M. S. (2005). *Social Work Supervision: Contexts and Concepts*. New Delhi: Sage Publications.

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