

ABILITY ENHANCEMENT COURSE -3 (AEC-3)

PUNJABI BHASHA DA UCHTAM PADHAR

CREDIT DISTRIBUTION, ELIGIBILITY AND PRE-REQUISITES OF THE COURSE

Course title & Code	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
Punjabi Bhasha da Uchtam Padhar (AEC-3)	2	2	0	0	Class 12 th pass in any subject	Studied Punjabi up to 12 th Standard or Working knowledge of Punjabi language

Credits: 2

L/T/P= 2/0/0

LEARNING OBJECTIVES:

- This Course is designed for the students who have qualified 10+2 class with Punjabi as a subject or working knowledge of Punjabi Language.
- This course will help to enhance the ability of students in Punjabi writing skill and students will also have enriched in Punjabi language vocabulary.
- Students will understand about correct word formation and different types of Punjabi sentences.
- This course will develop basic ability of translation from Hindi to Punjabi, English to Punjabi and vice versa.
- This course will help students to understand about technical terminology of daily uses in different areas of Punjabi society.
- This course will help students to gain ability of various writing skills that are useful in daily life.

LEARNING OUTCOMES:

- Students will be able to enhance competence of various aspects of Punjabi language.
- After completing this course proficiency of students in Punjabi language will be increased at an advance level.
- Students will be able to understand the complex grammatical structures and specialized vocabulary of Punjabi language.
- Students will be able to understand the linguistic skill of Punjabi language at the advanced level
- After completing this course students will have expertise in translation and writing skills in Punjabi Language.

Unit-I ਸ਼ੁੱਧ ਲਿਖਤ ਅਭਿਆਸ

(Shudh Likhat Abhiyaas) (4 Weeks)

- ਸ਼ਬਦ ਜੋੜਾਂ ਦੇ ਨਿਯਮ: ਸੰਖੇਪ ਜਾਣ-ਪਛਾਣ
Shabad Jorhaan de Niyam: Sankhep Jaan-Pachhaan
- ਸ਼ੁੱਧ ਸ਼ਬਦ ਅਤੇ ਵਾਕ ਲਿਖਣ ਦਾ ਅਭਿਆਸ
Shudh Shabad ate Vaak likhan da Abhiyaas
- ਵਿਸ਼ਰਾਮ ਚਿੰਨ੍ਹਾਂ ਦੀ ਵਰਤੋਂ
Vishraam chinhan di Varton

Unit-II ਅਨੁਵਾਦ ਅਭਿਆਸ

(Anuvad Abhiyaas) (4 Weeks)

- ਅਨੁਵਾਦ ਕਲਾ ਸੰਖੇਪ ਜਾਣ-ਪਛਾਣ
Anuvad Kala Sankhep Jaan-pachhaan
- ਹਿੰਦੀ/ਅੰਗਰੇਜ਼ੀ ਤੋਂ ਪੰਜਾਬੀ ਵਿਚ ਸ਼ਬਦਾਂ ਅਤੇ ਵਾਕਾਂ ਦਾ ਅਨੁਵਾਦ
Hindi/Angrezi ton Punjabi vich Shabadan ate Vaakan da Anuvad
- ਹਿੰਦੀ/ਅੰਗਰੇਜ਼ੀ ਤੋਂ ਪੰਜਾਬੀ ਵਿਚ ਪੈਰੇ ਦਾ ਅਨੁਵਾਦ
Hindi/Angrezi ton Punjabi vich Paire da Anuvad

Unit III ਤਕਨੀਕੀ ਸ਼ਬਦਾਵਲੀ ਅਤੇ ਵਾਕ ਲਿਖਣ ਦਾ ਅਭਿਆਸ

(Takniki Shabadaavli ate Vaak Likhan da Abhiyaas) (4 Weeks)

- ਦਫ਼ਤਰੀ ਸ਼ਬਦਾਵਲੀ
Daftari Shabadaavli
- ਵੱਖ-ਵੱਖ ਵਿਸ਼ਿਆਂ ਨਾਲ ਸੰਬੰਧਤ ਸ਼ਬਦਾਵਲੀ
Vakh-Vakh Visheyan naal Sambandhat Shabadaavli
- ਬੈਂਕ ਸੇਵਾ, ਰੇਲਵੇ ਸੇਵਾ, ਡਾਕ ਵਿਭਾਗ ਸੇਵਾ ਬਾਰੇ ਤਕਨੀਕੀ ਵਾਕ ਲਿਖਣ ਦਾ ਅਭਿਆਸ
Bank Seva, Railway Seva, Dak Vibhag Seva bare Takniki Vaak Likhan da Abhiyaas

Unit IV ਰਚਨਾਤਮਕ ਅਭਿਆਸ

(Rachnatmak Abhiyaas) (3 Weeks)

- ਇਸ਼ਤਿਹਾਰ ਲੇਖਣ ਅਤੇ ਰਿਪੋਰਟ ਲੇਖਣ
Ishtihar Lekhan ate Report Lekhan
- ਚਿੱਠੀ ਅਤੇ ਬਿਨੈ-ਪੱਤਰ ਲੇਖਣ (ਨਿੱਜੀ, ਸਰਕਾਰੀ ਅਤੇ ਵਪਾਰਕ)
Chitthi ate Binae-Pattar Lekhan (Nijji, Sarkaari ate Vapaarak)
- ਪੈਰਾ ਰਚਨਾ ਅਤੇ ਫੀਚਰ ਲੇਖਣ
Paira Rachna ate Feature Lekhan

ESSENTIAL READINGS

- **Adhunik Punjabi Viakaran ate lekh rachna** (2019), Punjab Sakool Sikkhia Borad, Sahibzada Ajeet Singh Nagar.
- **Lazmi Punjabi** (Giarhavin shrenhi lai) (2021-22), Punjab School Sikkhia Borad, Sahibzada Ajeet Singh Nagar.
- Duggal, Narinder Singh (Dr.) (2000), **Punjabi Viakaran te Rachnavali**, New Book Company, Jalandhar.

SUGGESTED READINGS:

- Boota Singh Brar (2014), **Bhasha Vigyan: Sidhant te Vihar**, Lahore Book Shop Ludhiana.
- Brar, Boota Singh (2004), **Punjabi Bhasha: Sarot ate Saroop**, Waris Shah Foundation, Amritsar.
- Brar, Boota Singh (2018), **Punjabi Viyakaran Sidhant ate Vihar (Fourth Edition)**, Chetna Prakashan, Ludhiana.
- Duni Chandar (1987), **Punjabi Bhasha te Viyakaran**, Panjab University, Chandigarh.
- Harkirat Singh (2004), **Saadi Bhasha**, Punjabi University, Patiala.
- Harkirat Singh te Giani Lal Singh (1999), **Punjabi Viakaran**, Punjab State University Text Book Board, Chandigarh.
- Harkirat Singh (1988), **Punjabi Baare (Second Edition)**, Punjabi University, Patiala.
- Teja Singh (1947), **Punjabi Kiven Likhiye (Second Edition)**, Hind Publishers Limited, Jalandhar.

INTERNET RESOURCES:

- <http://www.learnpunjabi.org/pr.aspx>
- <https://sites.google.com/view/ppppjalandhar/11th-gen-punjabi?authuser=0#h.dkh6q9xibqma>

*(Note: Teachers are free to recommend additional related standard resource books, if required so.)

Note: Examination scheme and mode shall be as prescribed by the Examination Branch, University of Delhi, from time to time.